BONNERS FERRY FARMERS MARKET
CULTIVATING COMMUNITY SINCE 1980

FARMERS MARKET

HOLIDAY MARKET APPLICATION

EVENT ID: 1975123968



SATURDAY BEFORE THANKSGIVING

★ 9 AM TO 3 PM ★

★ EXHIBIT HALL ★

BONNERS FERRY FARMERS MARKET RULES

Revised January 2026

1. **Our holiday fee for a 10 x 10 space is $75.**

Payments accepted are PayPal, cash or check payable to:

Bonners Ferry Farmers Market

PayPal is under Bonners Ferry Farmers Market

Email for PayPal is: bfidfm@gmail.com

There will be a five dollar fee that will need to be added to any PayPal payments.

2. All products must comply with state and local Health and USDA rules. Please check their requirements to see how this applies to you. Vendors whose food types require licensing must have their actual farmers' market stand, equipment, and services (includes kitchen) inspected by an Idaho Health District Environmental Health Officer. Copies of these licenses and inspections must be displayed at your booth before sales can take place.

3. You are responsible for obtaining your own product liability insurance. The Farmers Market has liability insurance that covers accidents only.

4. Vendors must comply with all state & local laws, ordinances, and regulations and those of the Bonners Ferry Farmers Market. The Bonners Ferry Farmers Market works cooperatively with the USDA, ISDA, Panhandle Health Dept., Idaho Tax Commission and the City of Bonners Ferry. Violations of any U.S. State or local laws or regulations will result in suspension of membership without reimbursement of fees. Any resulting fines shall be the responsibility of the violating vendors. The Bonners Ferry Farmers Market Board of Directors and market vendors will follow the law under counsel of these authorities.

5. All vendors are required to get a sales permit. Vendors must register with the Idaho Tax Commission each year before any sales take place. Vendors who make over $5000 in annual sales must collect and pay 6% sales tax to: Idaho State. This digital system is new and replaces the ST-124 paper form used previously. To register, go to https://idahotax.govtax.com/TAP/, scroll down to "Business and Promoter," select "I am event" (scroll hml "You will then enter the TN ID or FEIN which is 1975123488. You will fill out all your information. Once complete, you will get an email with your state ID number. Once you are done, download, print and bring the and' fee are not on that list, you will not be able to set up.

6. All vendors must obtain a City of Bonners Ferry Business License. Vendors who make over $5000 in annual sales must pay the 1% City sales tax directly to the City of Bonners Ferry. Vendors will collect and pay the tax themselves and will no longer fall under the Bonners Ferry Farmers Market's city tax umbrella. A copy of the City of Bonners Ferry business license must be displayed at your booth.

11. NO DUMPING IS ALLOWED. Vendors are not allowed to give products away or at unreasonable low prices, thus undercutting potential sales of other vendors. Please take time to know your production costs and set your prices at a fair market value.

12. Vendors must be present during market times. You may substitute a family member or co-man employee occasionally if the need arises. Vendors must be 18 years of age or older; vendors under 18 must always have an adult over the age of 21 present with them during all market hours.

13. Please take into consideration that you are part of your display and that the market is a family-oriented venue. We aim for a clean, attractive look at the market. Please leave your space cleaner than you found it. No smoking or "vaping" is allowed in the market area - please be considerate and smoke/vape where no customers or vendors will be impacted by the smoke.

14. WIND-PROOFING YOUR CANOPY IS MANDATORY EVERY MARKET DAY with weights and tie-downs on all 4 legs to protect customers & vendors from blow-overs. Wind or no wind, you are required to have weights or a anounts. Do not release ties until you have enough help to maintain control. Your display must also stay within your 10'x10' space (including canopy legs) and not block access to other vendor's spaces. 30-40 pounds per leg is recommended.

15. Safety is of paramount importance at the Market. Please ensure that all cords or tripping hazards are properly taped down. Please ensure that all items in your booth are wind proofed and fall proofed.

16. All animals for sale or display must be contained or on a leash at all times. Vendors are not to have pets at the Market. Per Panhandle Health no food sales shall take place in a booth with animal sales.

17. Consequences of not following the Bonners Ferry Farmers Market rules: 1. First Offense: verbal warning from the Market Manager to correct the violation. 2. Second Offense: written warning from the Market Manager to correct the violation. 3. Third Offense: consequences of action from the board. This will include temporary or permanent suspension from the market for the season at the board's discretion. Written notice will be provided, and consequences will be enforced. There will be no refund of vendor fees when suspended.

CONTACT INFORMATION

Bonners Ferry Farmers Market
P.O. Box 3152
Bonners Ferry, ID 83805
board@bonnersferryfarmersmarket.org

Market Manager
Shawna Silver
marketmanager@bonnersferryfarmersmarket.org

MARKET HOURS

***Saturdays* 8am to 1pm**
(Set-up may begin at 6am but no LATER than 7am)

BOARD OF DIRECTORS

Cassidy Lumen	Chair	(208) 597-4434	chair@bonnersferryfarmersmarket.org
Dianna Consiart	Treasurer	(208) 290-3767	treasurer@bonnersferryfarmersmarket.org
Kristin Vaughn	Secretary	(209) 569-3443	secretary@bonnersferryfarmersmarket.org
Twyla Wall	Advertising	(986) 895-4588	advertising@bonnersferryfarmersmarket.org
Kathy Walk	Liaison	(719) 406-6649	liaison@bonnersferryfarmersmarket.org
Julie Haugen	Special Events	(209) 290-4576	events@bonnersferryfarmersmarket.org
Chris Chapa	Alternate 1	(281) 455-3361	Alternate1@bonnersferryfarmersmarket.org
Malinda Plant	Alternate 2	(503) 583-0390	Alternate2@bonnersferryfarmersmarket.org

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Holiday Fair
Saturday
NOVEMBER 21, 2026
9 AM – 3 PM
Boundary County
Fairgrounds
Exhibit Hall

HOLIDAY FAIR

Vendor Application

Date Received: ___/___/___

Paid: $ _____

☐ Cash ☐ Check# _____

Name: _____ Business Name: _____

Mailing Address: _____

City: _____ State: _____ Postal Code: _____

Phone # (____) ____ - _____ Cell # (____) ____ - _____ E-mail Address: _____

Emergency Contact: _____ Phone: (____) ____ - _____

Products you will sell at our Holiday Fair (list all):

_____

_____

_____

_____

Request a space: A space is **10 x 10 ft.** You will need to keep your display area within your 10x10 allotted space.

All vehicles must be parked off site.

Space Choice #1____ #2____ #3____ (See Exhibit Hall Map on page 2). We will do our best.

☐ Vendor Space Fee - $75 (10 x 10 ft. space)

☐ Non-Profit Organizations - FREE on a space available basis. Information only-NO SALES.

No political or religious information will be allowed.

I request to participate in the Bonners Ferry Farmers Market Holiday Fair. My signature below indicates that I agree to read and to abide by the policies & procedures of the Market. I realize that failure to do so may result in revocation of attendance privileges.

I also agree to indemnify and hold harmless the Bonners Ferry Farmers' Market, its representatives and agents from and against all liability, claims, demands, losses, damages, levies and causes of action or suits of any nature whatsoever, arising out of or related to my activities at the market.

Signed: _____ Date: _____

Print Name: _____

I understand and have read the regulations regarding vendor food permits. I am required to make a copy of my permit or license if required, to be given to the Market Manager with my application, on the first day I vend at the Market. I must have a copy of my permit(s) on site at all times.

Signed: _____ Date: _____

Print Name: _____

REGISTER FOR YOUR TAX PERMIT ONLINE

Event ID:

1975123968

All Participants

1. Go to tax.idaho.gov/tsp.
2. Choose **Seller WITH Event ID > Next.**
3. Choose **I am going to an event > Next.**
4. In the Event ID field, enter **1975123968 > Next.**
5. Enter your information.
   Note: In the **Products I am selling** field:
   - If you have a temporary permit for your own sales, also include its Reference # (from top of permit), its Valid from date, and its Valid through date.
   - If you meet the requirements for the Idaho resident small seller exemption, put "Idaho resident small seller" in this field.
6. Click Next.
7. Choose the option for your situation:
   - **I am not making taxable sales.** Also choose this option if you qualify for the small seller exemption (tax.idaho.gov/smallseller) or already have a temporary permit for your own sales.
   - **I have a regular permit.**
   - **I need a temporary permit.**
8. Click Next.
9. Review your entry > **Submit.**
10. Check your email account (Inbox, Junk, and Spam folders) for further instructions and your tax permit proving you registered.

Do not reply to this email.
Contact us at taxsas@tax.idaho.gov if you have any technical difficulties. technical difficulties.

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Exhibit Hall

